



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	8-22-2007
Subchapter:	1	Forms	
Issuance:	14.177	<b>CP&amp;P Form 14-177, Family Medical History</b>	

Click here to view or print the CP&P Form [14-177](#), Family Medical History.

### WHEN TO USE IT

This form is used to record the medical history of the birth parent(s) and relatives of a child to be adopted. The form also records the child's birth history information, immunization record, special medical examinations/diagnoses and psychological evaluations/diagnoses.

### HOW TO USE IT

Complete this form in the NJ SPIRIT (NJS) application only, by accessing it through the NJS Desktop > Create > Casework > Medical/Mental Health > drop-down selection.

Only complete this form outside of NJS application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJS when the application becomes available.

### TIPS FOR COMPLETING THE FORM

- Identifying information is prefilled on the form, based on the case and case participants selected.
- The Worker obtains the information from the birth parent(s), resource parent, birth records of the child and any other medical/hospital records known to be available and enters it directly onto the form.
- The information on the form is shared with the selected adoptive parent(s) at the pre-placement interview. On the day of placement of the child in the home, a signed copy of the form is given to the adoptive parent(s) for their records. See [CP&P-IV-C-6-100](#), Child's Placement.

- In the case of a resource home adoption, the information is shared with, and given to, the resource parent(s) at the time of the pre-consent interview. A signed copy of the form is submitted to the Local Office Manager with all other material required to obtain the Consent of Custodian/Guardian to Adoption.
- The form saves to the electronic case record and can be edited at any time.

## **DISTRIBUTION**

Original	-	Child's Case Record
Copy	-	Resource/Adoptive Parents Office of Resource Families and Adoption Services
Electronic Copy	-	NJ SPIRIT Electronic Case Record